


**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

**DATE:** March 9, 2010  
**TO:** D. Mike Good, City Manager  
**FROM:** Jim Buschman, City Clerk   
**SUBJECT: MONTHLY ACTIVITY REPORT – FEBRUARY, 2010 - 1910404**

2010 MAR -9 PM 2:06

CITY OF HALLANDALE  
CITY MANAGER

City Clerk activities for the month of February 2010 included, but are not limited, to the following:

1. Processed 78 Lien search requests and provided results to requestors.
2. Received 46 new public records requests of which 18 were completed. Completed 7 public records requests from prior months for a total of 25 completed requests. 66 public records requests are pending completion. Expended significant time in reviewing for completeness, timeliness of response and to ensure exempt information is not disclosed.
3. In coordination with the City Manager's Office completed and distributed the February 17, 2010 and March 3, 2010 Regular Commission Meeting Agendas.
4. Attended the February 3, 2010 and February 17 2010 Regular City Commission Meetings.
5. Prepared Agenda Results and Minutes for City Commission, Golden Isles Safe Neighborhood District Board of Directors, Three Islands Safe Neighborhood District Board of Directors, and CRA Board of Directors Meetings.
6. Coordinated with Board and Committee Liaisons regarding meeting minutes and member attendance.
7. Prepared and posted meeting notices, as necessary.
8. Prepared newspaper advertisements, as necessary.
9. Continued to meet with departments regarding Records Management.
10. Continued to work on and develop Administrative Policies.
11. Worked with IT to ensure that the Audio and Video Equipment in the Commission Chambers is working properly.
12. Uploaded agendas to the website, as necessary.
13. Recorded, indexed and uploaded City Commission Meetings for web streaming and video on demand.



14. Continued to work on implementation of the Online Lien System. Attended meetings with key staff to implement program. The Online Lien System is scheduled to be implemented on March 15, 2010.

Prepared by: Shari Canada  
Shari Canada, Deputy City Clerk

Reviewed:

Nydia M. Rafanelli  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved

☐ Denied

☐ Hold for review

Comments:

---

---

---

---

---

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

CITY OF HALLANDALE  
CITY MANAGER

2010 MAR -8 AM 7:41

**DATE:** March 8, 2010  
**TO:** D. Mike Good, City Manager  
**FROM:** Andrea Lues, General Services Division Director *AL*  
**SUBJECT:** **MONTHLY ACTIVITY REPORT FOR THE MONTH OF MARCH 2010 - 1310404**

---

General Services Department activities for the month of March 2010 include, but are not limited, to the following:

1. Continue to assist Departments, City-wide, in the purchase and/or lease of equipment, services and goods to ensure best value and cost effectiveness.
2. Completed processing six (6) contracts for execution in accordance with administrative procedures.
3. Four (4) agenda items were reviewed for compliance to code and purchasing administrative policy. Two (2) agenda items were prepared and presented to City Commission.
3. Prepared and worked on bid documents pending release for: 1) Emergency Debris Removal RFP; 2) Municipal Complex Lighting Retrofit Grant Bid; 3) Schaffer Canal Drainage Improvements Bid; and 4) Audit RFP.
4. Released RFP # FY 2009-2010-006 Virtual Machine and Storage Area Network March 1, 2010.
5. 166 purchase orders were issued and 33 change orders were issued for a total of 199 po/co processed.
6. Attended the S.E. Florida Chapter Coop monthly meeting.
7. Processed and completed three (3) Public Record's Request.
8. Processed two (2) H.T.E. Purchasing Inventory accounts authorization requests.

Attachments

*OK*

*To City Commission - FTT*  
*04/02/10*

*W*

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

CITY OF HALLANDALE  
CITY MANAGER

2010 MAR -9 AM 10:01

**DATE:** March 8, 2010

**TO:** D. Mike Good, City Manager

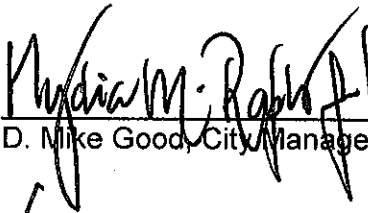
**FROM:** Patricia M. Ladolcetta, Director of Finance 

**SUBJECT:** Monthly Beach Parking Report--FEBRUARY 2010, Report No. 3340405

---

Please find attached the Beach Parking Report for the month of February 2010.

Reviewed:

  
\_\_\_\_\_  
D. Mike Good, City Manager

04/02/10  
\_\_\_\_\_  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

Forward to the City Commission - FTI  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

cc: Nydia Rafols-Sallabery, Deputy City Manager  
Mark Antonio, Assistant City Manager

---

---

**Finance Department***Beach Parking Activity***February 2010**

---

---

<b>1.</b> Number of Beach Parking Passes Sold (12 month passes, \$150)	<u>0</u>
<b>2.</b> Net amount of revenue received for the month of February	<u>\$5,445.42</u>
<b>3.</b> Net amount of revenue received for the fiscal year thru Feb.	<u>\$37,395.23</u>
<b>4.</b> Amount of credit card revenue received for Feb (included in the total amount of revenue received)	<u>\$902.25</u>


**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

2010 MAR 15 AM 10:14

CITY OF HALLANDALE  
CITY MANAGER

DATE: March 7, 2010

TO: D. Mike Good, City Manager

FROM: Richard D. Cannone, Director of Development Services 

SUBJECT: Development Services February 2010 Monthly Report; (5040410)

Development Services Department highlights for, Planning and Zoning, Code Compliance, Community Redevelopment Agency, Occupational Licenses and Building are summarized below for the month of February 2010.

**Planning and Zoning Division:**

For the month of February 2010 the following applications were filed:

Date	App #	Name	Location	Description of Request
02/02/10	26-10-CL	Greenhouse Restaurant and Lounge	1801 Silks Run #1505	<b>NIGHTCLUB LICENSE</b> – Extension of hours of operation from 2:00 a.m. to 6:00 a.m. seven (7) days a week.
02/02/10	27-10-CU	Deco Lounge	606 East Hallandale Beach Boulevard	<b>CONDITIONAL USE</b> – Request to operate a nightclub within the Central City Business District.
02/05/10	28-10-OS	American Pie Pizzeria	801 Silks Run #1560	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 16 seats.
02/09/10	29-10-OS	Martier Café	601 Silks Run #1430	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 14 seats.
02/09/10	30-10-OS	Ola Cuban Restaurant	900 Silks Run #1770	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 28 seats.
02/09/10	31-10-OS	Tonino Lamborghini Cafe	600 Silks Run #1210	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 66 seats.
02/09/10	32-10-OS	Cadillac Ranch	921 Silks Run #1615	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 304 seats.
02/22/10	33-10-OS	Playwright Irish Pub	801 Silks Run #2597	<b>OUTDOOR SEATING</b> – Request to permit an outdoor seating area with 122 seats.
02/22/10	34-10-Z	Diplomat Properties, LP	501 Diplomat Parkway	<b>REZONING</b> – Request to rezone Golf Course (CR-P) from Commercial Recreation – Passive to Planned Local Activity Center (PLAC)



02/22/10	35-10-Z	Diplomat Properties, LP	501 Diplomat Parkway	<b>REZONING</b> – Request to rezone a portion of Diplomat Parkway to Residential Single Family (RS-5)
02/23/10	36-10-CL	Cadillac Ranch	921 Silks Run #1615	<b>NIGHTCLUB LICENSE</b> – Extension of hours of operation from 2:00 a.m. to 6:00 a.m. seven (7) days a week.
02/23/10	37-10-CL	Bartinis	601 Silks Run #2497	<b>NIGHTCLUB LICENSE</b> – Extension of hours of operation from 2:00 a.m. to 6:00 a.m. seven (7) days a week.

Development Review Committee (DRC):

There was no DRC meeting held for the month of February, 2010.

Planning and Zoning Board Actions:

The following applications were presented to the Planning and Zoning Board for the month of February 2010:

- 1) Applications #23-10-CL and #27-10-CU by Kitt Marcelus requesting a Conditional Use Permit and a Nightclub License in order to operate a nightclub until 4:00 A.M. on weekends only at the Deco Lounge located at 606 East Hallandale Beach Blvd.
  - a) Application #27-10-CU for a Conditional Use Permit pursuant to Section 32-175(d)(2) of the Zoning & Land Development Code in order to operate a nightclub within the Central City Business District.
  - b) Application #23-10-CL for a Nightclub License pursuant to Chapter 5, Section 5-4(c) of the Code in order to operate until 4:00 A.M. on weekends only.
- 2) Application # 25-10-CL by John Klecha d/b/a MI-VI for a Nightclub License pursuant to Section 5-9 of the City's Code of Ordinances to serve alcoholic beverages at MI-VI Nightclub until 6:00 AM at Gulfstream Park Racing and Casino located at 901 S. Federal Highway.
- 3) Application # 26-10-CL by John Bakhshi d/b/a Greenhouse for a Nightclub License pursuant to Section 5-9 of the City's Code of Ordinances to serve alcoholic beverages at the Greenhouse Restaurant/Nightclub until 6:00 AM located at 801 Silks Run Suite #1505 located at the Village at Gulfstream Park.

**City Commission Actions:**

There were no applications were presented to the City Commission for consideration during the month of February 2010.

**Code Compliance Division:**

1. Code Compliance Division conducted **649** field inspections for the month of February 2010.
2. Code Compliance Division issued **179** Notices of Violation for the month of February 2010.

Northwest – **47** Northeast – **43** Southeast – **11** Southwest – **78**

3. Code Compliance Division issued **48** Written Courtesy Warnings for the month of February 2010.

Southwest – **35** Northeast – **2** Southeast - **9** Northwest - **2**

**Special Magistrate:**

1. Number of Violation Cases to Special Magistrate for the month of February 2010 was **61**.
2. Code Compliance Division collected **\$6,210.00** in mitigation/fine payments for the month of February 2010.

**Community Redevelopment Agency Division**

For the month of February 2010 the following applications were processed:

<b>APPLICATION TYPE</b>							
	Neighborhood Improvement Program	Affordable Housing	Commercial Code Compliance	Shutters	Business Incentive/Enticement	SBREP	Com. Facade
Inspections Conducted	13	n/a	-	n/a	-	-	-
Applications Approved	2	3	-	15	1	-	-
Loans Closed	2	-	-	n/a	-	-	-
Balance Inquiries	8	-	1	n/a	-	-	-
Checks Requested	-	3	-	42	-	1	-
Meetings/ App. Review	10	14	3	-	3	-	-
Satisfactions of Mortgage	-	-	-	n/a	-	-	-
<b><u>TOTAL</u></b>	<b>35</b>	<b>20</b>	<b>4</b>	<b>57</b>	<b>4</b>	<b>1</b>	<b>-</b>



**Business Tax Applications:**

1. 89 Applications for Business Tax Receipts were processed during the month of February 2010, totaling \$ 22,555.65.
2. 20 Required inspections were completed for new and/or transferred businesses during the month of February 2010; totaling \$1,400.00

**Building Division:**

The total revenue for January 2010 was not included with the last month's report due to technical difficulties with the AS400/HTE interface. This issue has since been resolved and the report has been generated to reflect that the Building Division collected \$162,529.18 in total revenue for the month of January 2010.

Additionally, the Building Division collected \$215,060.86 in total revenue for the month of February 2010.

Attached is the Building Division Recurring Report # 5040410 for the months of January and February 2010.

Prepared by: \_\_\_\_\_

Sheena James, Administrative Office Assistant II

Reviewed & Concur:

D. Mike Good, City Manager

Date

04/02/10

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

Forward to the City Commission - FTI

January 2010

FISCAL YEAR					January	January	January	January
2009-10					YTD	YTD	YTD	YTD
MONTH OF	NUMBER	FEE	NUMBER	FEE	NUMBER	FEE	NUMBER	FEE
Jan-10	Jan-10	Jan-10	Jan-09	Jan-09	09-10	09-10	08-09	08-09
<b>PLANS PROCESSED</b>								
BUILDING	379		213		1304		980	
ELECTRICAL	193		100		805		448	
PLUMBING	88		54		375		265	
MECHANICAL	88		54		393		169	
DRY RUN PLAN REVIEW	0	\$0.00	0	\$0.00	1	\$300.00	0	\$0.00
PLAN REVIEW FEE	420	\$38,614.88	264	\$24,075.00	1373	\$168,914.08	1008	\$104,241.50
AMENDED PLANS	49	\$13,648.00	20	\$3,420.00	131	\$35,026.60	105	\$13,633.00
SUBSEQUENT PLAN REVIEW	36	\$8,026.20	42	\$6,429.00	172	\$77,739.00	154	\$30,500.00
<b>TOTAL PLANS PROCESSED</b>	<b>1253</b>		<b>747</b>		<b>4554</b>		<b>3129</b>	
<b>FEE SUBTOTAL</b>		<b>\$60,289.08</b>		<b>\$33,924.00</b>		<b>\$281,979.68</b>		<b>\$148,374.50</b>
<b>PERMITS ISSUED</b>								
BUILDING	114	47,891.79	94	\$28,073.70	457	393,052.73	407	\$212,579.49
ELECTRICAL	101	16,775.57	56	\$8,367.51	321	109,403.59	185	\$37,308.26
PLUMBING	41	4,232.75	28	\$2,636.00	193	44,425.04	133	\$27,340.45
MECHANICAL	48	14,945.39	34	\$2,930.40	193	70,176.26	105	\$14,379.88
<b>TOTAL PERMITS</b>	<b>304</b>		<b>212</b>		<b>1164</b>		<b>830</b>	
<b>FEE SUB TOTAL</b>		<b>\$83,845.50</b>		<b>\$42,007.61</b>		<b>\$617,057.62</b>		<b>\$291,608.08</b>
<b>INSPECTIONS PERFORMED</b>								
BUILDING	696		431		2296		2021	
ELECTRICAL	280		104		778		475	
PLUMBING	113		86		455		355	
MECHANICAL	97		39		286		165	
<b>TOTAL INSPECTIONS</b>	<b>1186</b>		<b>660</b>		<b>3815</b>		<b>3,016</b>	
<b>OCCUPATIONAL LICENSES INSP.</b>	<b>14</b>	<b>\$980.00</b>	<b>19</b>	<b>\$1,330.00</b>	<b>51</b>	<b>\$3,570.00</b>	<b>69</b>	<b>\$4,750.00</b>
TCO & CERTIFICATE OF OCCUPANCY	2	\$800.00	6	\$2,769.50	7	\$2,275.13	10	\$3,880.63
RE-INSPECTION FEES	32	\$2,220.00	53	\$3,295.00	106	\$7,130.00	220	\$14,265.00
REPLACE PERMIT CARD	11	\$110.00	4	\$40.00	26	\$260.00	22	\$220.00
DEMOLITION PERMIT	3	\$4,186.00	4	\$296.00	26	\$6,951.40	18	\$6,501.00
CERTIFICATE OF COMPLETION	1	\$400.00	1	\$400.00	4	\$8,121.73	2	\$853.43
<b>TOTAL OTHER</b>	<b>63</b>		<b>87</b>		<b>220</b>		<b>341</b>	
<b>FEE SUB TOTAL</b>		<b>\$8,696.00</b>		<b>\$8,130.50</b>		<b>\$28,308.26</b>		<b>\$30,470.06</b>
<b>OTHER CHARGES</b>								
SEARCH FEES	4	\$140.00	8	\$280.00	23	\$805.00	29	\$1,015.00
MICROFILMING PLANS	77	\$1,084.50	34	\$342.00	282	\$6,453.50	119	\$1,438.75
MICROFILM / PHOTO COPIES	224	\$33.60	102	\$15.30	804	\$121.90	216	\$32.40
SPECIAL INSPECTIONS	2	\$1,024.00	1	\$512.00	16	\$6,144.00	5	\$3,584.00
RENEW PERMITS	14	\$2,352.00	15	\$3,995.35	43	\$6,588.73	83	\$21,647.14
PENALTY-WORK W/O PERMIT	19	\$5,064.50	8	\$3,312.50	47	\$29,172.60	45	\$27,900.42
<b>TOTAL OTHER</b>	<b>340</b>		<b>168</b>		<b>1215</b>		<b>497</b>	
<b>FEE SUB TOTAL</b>		<b>\$9,698.60</b>		<b>\$8,457.15</b>		<b>\$49,285.73</b>		<b>\$55,617.71</b>
<b>OTHER INSPECTIONS-NIP</b>	<b>6</b>		<b>7</b>		<b>36</b>		<b>37</b>	
UNSAFE STRUCTURES	0		0		0		4	
HURRICANE INSPECTIONS	0		0		0		0	
MINIMUM HOUSING	20		35		50		171	
<b>TOTAL OTHER INSPECTIONS</b>	<b>26</b>		<b>42</b>		<b>86</b>		<b>212</b>	
<b>TOTAL REVENUE EARNED</b>		<b>\$162,529.18</b>		<b>\$92,519.26</b>		<b>\$976,631.29</b>		<b>\$526,070.35</b>

February 2010

FISCAL YEAR 2009-10					February YTD	February	February	February
MONTH OF	NUMBER	FEE	NUMBER	FEE	YTD	YTD	YTD	YTD
Feb-10	Feb-10	Feb-10	Feb-09	Feb-09	NUMBER	FEE	NUMBER	FEE
Feb-09					09-10	09-10	08-09	08-09
<b>PLANS PROCESSED</b>								
BUILDING	308		251		1612		1231	
ELECTRICAL	127		130		932		578	
PLUMBING	100		68		475		333	
MECHANICAL	55		37		448		206	
DRY RUN PLAN REVIEW	0	\$0.00	2	\$600.00	1	\$300.00	2	\$600.00
PLAN REVIEW FEE	378	\$40,390.48	289	\$26,899.00	1751	\$209,304.56	1297	\$131,140.50
AMENDED PLANS	38	\$6,437.08	29	\$4,375.00	169	\$41,463.68	134	\$18,008.00
SUBSEQUENT PLAN REVIEW	31	\$12,752.32	42	\$8,202.00	203	\$90,491.32	196	\$38,702.00
<b>TOTAL PLANS PROCESSED</b>	<b>1037</b>		<b>848</b>		<b>5591</b>		<b>3977</b>	
<b>FEE SUBTOTAL</b>		<b>\$59,579.88</b>		<b>\$40,076.00</b>		<b>\$341,559.56</b>		<b>\$188,450.50</b>
<b>PERMITS ISSUED</b>								
BUILDING	118	79,336.83	113	\$47,411.52	575	472,389.56	520	\$259,991.01
ELECTRICAL	88	20,388.91	39	\$5,350.48	409	129,792.50	224	\$42,658.74
PLUMBING	69	11,588.63	42	\$4,982.25	252	56,013.67	175	\$32,322.70
MECHANICAL	47	11,308.10	17	\$1,207.00	240	81,484.36	122	\$15,586.88
<b>TOTAL PERMITS</b>	<b>312</b>		<b>211</b>		<b>1476</b>		<b>1041</b>	
<b>FEE SUB TOTAL</b>		<b>\$122,622.47</b>		<b>\$58,951.25</b>		<b>\$739,680.09</b>		<b>\$350,559.33</b>
<b>INSPECTIONS PERFORMED</b>								
BUILDING	532		460		2828		2481	
ELECTRICAL	309		142		1087		617	
PLUMBING	117		83		572		438	
MECHANICAL	109		33		395		198	
<b>TOTAL INSPECTIONS</b>	<b>1067</b>		<b>718</b>		<b>4882</b>		<b>3,734</b>	
OCCUPATIONAL LICENSES INSP.	20	\$1,400.00	13	\$910.00	71	\$4,970.00	82	\$5,660.00
TCO & CERTIFICATE OF OCCUPANCY	29	\$23,784.18	2	\$800.00	36	\$26,059.31	12	\$4,680.63
RE-INSPECTION FEES	38	\$2,510.00	42	\$2,765.00	144	\$9,640.00	262	\$17,030.00
REPLACE PERMIT CARD	12	\$120.00	7	\$70.00	38	\$380.00	29	\$290.00
DEMOLITION PERMIT	3	\$672.50	7	\$672.50	29	\$7,623.90	25	\$7,173.50
CERTIFICATE OF COMPLETION	0	\$0.00	1	\$479.60	4	\$8,121.73	3	\$1,333.03
<b>TOTAL OTHER</b>	<b>102</b>		<b>72</b>		<b>322</b>		<b>413</b>	
<b>FEE SUB TOTAL</b>		<b>\$28,486.68</b>		<b>\$5,697.10</b>		<b>\$56,794.94</b>		<b>\$36,167.16</b>
<b>OTHER CHARGES</b>								
SEARCH FEES	7	\$245.00	10	\$350.00	30	\$1,050.00	39	\$1,365.00
MICROFILMING PLANS	77	\$844.50	31	\$541.50	359	\$7,298.00	150	\$1,980.25
MICROFILM / PHOTO COPIES	87	\$13.05	14	\$14.00	891	\$134.95	230	\$46.40
SPECIAL INSPECTIONS	0	\$0.00	0	\$0.00	16	\$6,144.00	5	\$3,584.00
RENEW PERMITS	12	\$1,321.25	29	\$25,243.24	55	\$7,909.98	112	\$46,890.38
PENALTY-WORK W/O PERMIT	6	\$1,948.03	10	\$3,059.00	53	\$31,120.63	55	\$30,959.42
<b>TOTAL OTHER</b>	<b>189</b>		<b>94</b>		<b>1404</b>		<b>591</b>	
<b>FEE SUB TOTAL</b>		<b>\$4,371.83</b>		<b>\$29,207.74</b>		<b>\$53,657.56</b>		<b>\$84,825.45</b>
<b>OTHER INSPECTIONS-NIP</b>								
UNSAFE STRUCTURES	13		10		49		47	
HURRICANE INSPECTIONS	0		0		0		4	
MINIMUM HOUSING	0		0		0		0	
MINIMUM HOUSING	27		53		77		224	
<b>TOTAL OTHER INSPECTIONS</b>	<b>40</b>		<b>63</b>		<b>126</b>		<b>275</b>	
<b>TOTAL REVENUE EARNED</b>		<b>\$215,060.86</b>		<b>\$133,932.09</b>		<b>\$1,191,692.15</b>		<b>\$660,002.44</b>

## CITY OF HALLANDALE BEACH, FLORIDA

MEMORANDUM

#6910402

CITY OF HALLANDALE  
CITY MANAGER

DATE: March 2, 2010

2010 MAR -5 PM 3:42

TO: D. Michael Good, City Manager

FROM: Marian McCann-Collee, Director, Human Services Department

SUBJECT: MONTHLY REPORT – February 2010

PART I

1. Number of active clients at beginning of the month	1361
2. Number of new clients during the month	165
3. Number of repeat clients served during the month	221
4. Source of Referrals:	
• Self Referral/Walk-in	164
• Broward County Schools	0
• Broward County Human Services Department	0
• Work Force One	0
• Department of Children & Families	0
• Department of Juvenile Justice	0
• Other (Specify): <u>Nurse;</u>	1
5. Number of clients receiving services:	
a. Information and Referral	81
b. Case Management	38
c. Individual Counseling	79
d. Family Counseling	1
e. Group Counseling	10
f. Home Visits	0
g. Collateral Visits (school, employment, etc)	0
h. Parent Education Workshops	1 (1 attendees)
i. Self Improvement Workshops	0
j. Health Education/Workshops	0
k. Broward Family Success	0
l. Legal Aide	7
m. Employment Services	3
n. Bi-lingual Services	

OK/HMR for CM  
Forward to

City Commission- 04/02/10

o. Other (Specify):	<u>DCF Application (Food Stamps)</u>	<u>20</u>
	<u>Notary Services</u>	<u>10</u>
	<u>USDA Food</u>	<u>142</u>
	<u>Paint Program</u>	<u>2</u>
p. Other Agency Meetings:	<u>Weed &amp; Seed</u>	<u>1 (20 attendees)</u>
	<u>Civic Association</u>	<u>1 (4 attendees)</u>
	<u>Palms Coalition</u>	<u>2 (43 attendees)</u>
q. Other (Specify):	<u>Women in Distress</u>	<u>4 (28 dupl.)</u>
	<u>Memorial Pediatric Mobile Van</u>	<u>8</u>
	<u>Care Resource – HIV Testing</u>	<u>21</u>
	<u>EITC/VITA – Income Tax Prep.</u>	<u>38</u>

6.	<u>Number of Referrals to other Agencies</u>	<u>29</u>
	<u>Work Force One; "211"; Jubilee Center; Hispanic</u>	
	<u>Unity; Job Fairs; Family Success Center; Legal Aid;</u>	
	<u>Angel Food Ministries; Faith Farm; Women in</u>	
	<u>Distress; Nova Psych; Nova Dental; Paul Snow Food</u>	
	<u>Bank; Cooperative Feeding Program; Ebenezer Food</u>	
	<u>Pantry; Pembroke Road Clinic; Hallandale Adult Edu.;</u>	
	<u>Community Action Agency;</u>	
7.	<u>Number of cases completed/ terminated this month</u>	<u>164</u>

## **PART II**

### **1. General Agency Services:**

a.	<u>Number of clients provided USDA commodity food</u>	<u>142</u>
1.	<u>Total Items Distributed</u>	<u>1738</u>
b.	<u>Number of Emergency Assistance Cases</u>	<u>14</u>
c.	<u>Number of clients provided pantry food items</u>	<u>2</u>
d.	<u>Number of homeless clients served</u>	<u>0</u>
e.	<u>Number of utility payments paid</u>	<u>1</u>
1.	<u>Amount of funds provided by City \$ 100.10</u>	
2.	<u>Amount of funds provided by AAA \$ .00</u>	
f.	<u>Number of Transportation Vouchers</u>	<u>6</u>
g.	<u>Number of Paint Vouchers Issues</u>	<u>2</u>
1.	<u># of Homes Completed</u>	
h.	<u>Emergency Home Repair Program</u>	
1.	<u># of Emergency Home Repair Applicants</u>	<u>0</u>
2.	<u># of Home Repairs Completed</u>	<u>0</u>
i.	<u>Other Financial Assistance</u>	<u>3</u>
1.	<u>Agency LIHEAP Amount \$ 400.00</u>	
2.	<u>Agency City/Mtg/Rental Amount \$ 750.00</u>	
j.	<u>Number of clients provided housing assistance</u>	<u>1</u>
k.	<u>Number of clients provided clothing assistance</u>	<u>0</u>
l.	<u>Number of Share Florida participants</u>	<u>0</u>

Date: March 2, 2010

To: D. Michael Good, City Manager

Re: Monthly Report – February 2010

Page 3

m. Number of clients transported	0
1. Units of transportation	0
n. Clients receiving information and referral	27
o. Clients receiving Case Management	24
p. Clients receiving individual counseling	4
q. Clients receiving family counseling	0
r. Clients receiving group counseling	0
s. Number Home Visits	0
t. Number of collateral visits (school, employment, etc.)	0
u. Clients receiving employment services	3
v. Number of bi-lingual services	0
w. Number of referrals to other Agencies	29

Work Force One; "211"; Jubilee Center; Hispanic  
Unity; Job Fairs; Family Success Center; Legal Aid;  
Angel Food Ministries; Faith Farm; Women in  
Distress; Nova Psych; Nova Dental; Paul Snow Food  
Bank; Cooperative Feeding Program; Ebenezer Food  
Pantry; Pembroke Road Clinic; Hallandale Adult Edu.

x. Number of cases completed/terminated this month	4
y. Community Outreach: <u>Weed &amp; Seed</u>	1 (20 attendees)
<u>Civic Association</u>	1 (4 attendees)
<u>Palms Coalition</u>	2 (43 attendees)
<u>Memorial Pediatric Mobile Van</u>	8
<u>Care Resource – HIV Testing</u>	21
<u>EITC/VITA – Income Tax Prep.</u>	38
z. Other (Specify): <u>Women in Distress</u>	4 (28 dupl.)
<u>DCF Application (Foodstamps)</u>	7

## 2. Senior Services:

a. Clients receiving information and referral	54
b. Clients receiving case management	14
c. Clients receiving individual counseling	50
d. Clients receiving family counseling	0
e. Number of home visits	0
f. Number of collateral visits (school, employment, etc.)	0
g. Clients receiving employment services	0
h. Number of bi-Lingual services	0
i. Number of Referrals to other Agencies	2
<u>Community Action Agency</u>	
j. Number of cases completed/terminated this month	2
k. Number of clients attending Senior Mini Center	152
l. Number of clients transported	43
1. Units of transportation	757
m. Number of nutrition participants	93

Date: March 2, 2010

To: D. Michael Good, City Manager

Re: Monthly Report – February 2010

Page 4

1. # of days food served	19	
n. Number of students in computer classes		59
1. # of Sessions provided	32	
o. Number of field trips		3
1. # of attendance	19	
p. Number of workshops conducted		6 (BEVS/FIU)
q. Number of recreation activities		53
r. Other (Specify):	Family Nutrition Program; Enhance Fitness; Senior Bridge, Valentine Party; CVS Brown Bag, Black History Program; 411 on Aging	7 (408 attendees)
	DCF Foodstamp Applications	13
<b>3. Youth Services:</b>		
a. Number of students in After School Program		150
b. Number of students transported		118 (19 school days)
c. Number of students transported to fieldtrips		0
1. Units of transportation	2,239	
2. Units of transportation to fieldtrips	0	
d. Number of new student registrations		1
1. Number of re-registrations		1
2. Number of registrations to date		162 (FY 2009-2010)
e. Amount of registration fees		\$150.00
1. Amount of late fees		\$45.00
f. Number of field trips		0
g. Number of new hires		1
h. Number of employee terminations		0
i. Number of Parent Meetings		1
1. Number of Parents Attended		20
j. Number of Parent Workshops		1
1. Conducted By: Memorial – Family Ties		
2. Number of Parents Attended		3
k. Number of student files reviewed		36
l. Number of Parent Conferences		0
m. Number of students terminated from the Program		5
1. Number of students terminated to date		12
n. Number of special events		2
o. Number of students in dance classes		0
p. Number of students in swimming classes		0
q. Number of off-track students		33
r. Number of off-track days		6
s. Number of students receiving Therapeutic Services		48
t. Other (Specify):		0

### **PART III**

#### **Administrative Services:**

1. Number of Staff Meetings Conducted		0
a. Staff	0	
b. After School Program	0	

Date: March 2, 2010

To: D. Michael Good, City Manager

Re: Monthly Report – February 2010

Page 5

2. Number of Staff Training Conducted	<u>1</u>
a. In-Service Training	<u>1</u>
b. Outside Training	<u>0</u>
3. Number of Outside Meetings Attended	<u>5</u>
a. # of Hours	<u>10</u>
4. Number of Telephone Contacts	<u>5357</u>
a. Outgoing	<u>2298</u>
b. Incoming	<u>3059</u>
5. Number of Public Speaking/Marketing	<u>0</u>
a. # of Presentations Conducted	<u>0</u>
b. # of Marketing Events	<u>0</u>
(include health fairs, symposiums, etc.)	
6. Number of Donations	<u>4</u>
a. Monetary/Amounts	<u>\$ 3,022.59</u>
(United Way Food Distribution Program-Project Lifeline Food Values)	
b. # of Items	<u>4</u>
7. Number of Volunteers	<u>37</u>
a. # of Volunteer Hours	<u>345.50</u>
b. Total In-Kind Services	<u>\$ 3,338.03</u>
8. Boutique Sales	<u>\$85.45</u>
9. Number of Reports Completed	<u>6</u>
10. Number of Calendar of Events Entries	<u>14</u>
11. Number of Commission Agenda Directives Completed	<u>0</u>
12. Number of City Manager Directives Completed	<u>0</u>
13. Number of Commission Requests Completed	<u>0</u>
14. Number of Agenda Requests Completed	<u>0</u>
15. Number of Budget Projects Completed	<u>0</u>
16. Number of Citizen Concerns Completed	<u>0</u>
17. Number of Quality Assurance Surveys Conducted	<u>10</u>
18. Number of Hallandale Beach Residents Served	<u>325</u>
a. Other Residents (Specify) <u>West Park; Hollywood;</u>	<u>61</u>
<u>Ft. Lauderdale, Pembroke Pines; Dania Beach;</u>	
<u>Pembroke Park, Miramar; Lauderdale Lakes;</u>	
<u>Deerfield; Opa-Locka; North Miami Beach;</u>	
_____	
19. Other (Specify): <u>Notary Services</u>	<u>10</u>

Comments: \_\_\_\_\_



CITY OF HALLANDALE  
CITY MANAGER


CITY OF HALLANDALE BEACH, FLORIDA  
MEMORANDUM

2010 MAR -8 PM 3: 36

**DATE:** March 8, 2010

**TO:** D. Mike Good, City Manager

**Through:** Mark Antonio, Assistant City Manager

**FROM:** Ted LaMott, Director for Information Technology 

**SUBJECT:** Information Technology Status Report for February 2010  
Report #1610-04-01

---

**Major Initiative Summary**

IT upgraded the communication line for Comcast video broadcast of Commission meeting improving the picture and audio quality.


**Statistics**

The I.T. Department tracks requests for service that take longer than 20 minutes to complete.

**Service Requests**

Month	Open	Closed
December	86	80
January	84	76
February	88	83

Service requests resolved in less than 20 minutes are not individually tracked but are estimated to number over 300 monthly.



I) Computerization Activities

- No laptops are budgeted for this fiscal year. Complete
- One network printer failed and was replaced this year. Complete
- No scanners are budgeted for this fiscal year. Complete
- No PC are budgeted for this fiscal year Complete
- Three PCs failed and were replaced this fiscal year In progress

II) AS400 System

- AS400 system replacement: the AS400 was replaced in 2004 and staff has been notified that IBM will no longer support it beyond 2011. Staff will be seeking quotes for the replacement cost of this system to be included in the FY11-12 budget request. In progress

III) Computer Networks

- Telecommuting: I.T. has connected 73 City employees (allowing them to access email, AS400, etc. from home or other remote locations) and 4 vendors (for technical support) to the City's Virtual Private Network (VPN). Police make up over half of the City users, primarily being used by officers in the field to access law enforcement databases (for identity checks, wants & warrants, etc.). Other organizations have found this a very useful tool during and after hurricane and other emergency events. No change
- Internet communication: the City has a single Internet communication line in operation that has reached capacity. A second Internet line has been installed at the new water treatment plant and will be used to support Public Safety operations. Public Safety Internet usage has increase significantly and will increase more when Police move over to using air cards in the cars. IT expects to have this new Internet line operational by the end of the second quarter of 2010. In progress
- Hardened computer network: the network connecting remote city locations to City Hall is mostly above ground and, as such, subject to damage (from storms, automobile accidents, etc.). IT is working with DPW to run an underground fiber optic line between City Hall and Public Works to safeguard against loss of that part of the network. An underground communication line is considered to be "hardened" and is less likely to sustain damage. Quotes for the work are exceeding the amount budgeted for this project. IT is discussing what options are available to complete this work. In Progress

IV) Police

- Police automation of accident reports and citations: **Tracs** is a software system that allows Police officers to record accident reports and citations on their laptops eliminating the need to print paper reports. **eAgent** is a software system that allows Police officers to upload and download files to NCIC (National Crime Information Center) database. Officers can run queries (ex. a person's driver license, vehicle, criminal history, etc) which is automatically downloaded into the Police report (incidents, accidents, and

citations) eliminating data entry and typing errors. State reports can be sent electronically instead of paper mail. Staff is awaiting notification from Police for City Manager office review and approval of this project. Staff anticipates this project to be completed during the first quarter of 2010. In progress

- Daily Activity Log -- Phase 2: deploy the daily activity log to road patrol officers using the new air card network. This phase cannot commence until the Police car communication network is upgraded to air cards in the new fiscal year. Staff anticipates this phase to be completed during the second quarter of 2010. In progress
- Reduce paper usage for media report: IT is modifying the report program to drop the printing of "Non-reports" to save the printing of unneeded pages. Staff anticipates completing this work during the second quarter of 2010. In progress
- Alarm billing postcards: IT is working with Police and Fire to develop a postcard billing notice to reduce the cost of producing and mailing these bills. Due to other priorities, this task has been deferred until the third quarter of 2010. In Progress

V) Fire No activity

#### VI) Public Works

- Cemetery administration: This system automates customer records and maps grave locations. The vendor is converting the data supplied by staff and loading it into the system. In progress

#### VII) Finance

- Reduced postage cost for utility bills: IT is in the process of implementing the Pitney Bowes SmartMailer system that makes the mailings eligible for a postage discount. The new process will place a bar code on the mailing to be processed by the Post Office. IT is investigating other uses for this system for validating addresses (for Land Management and other data bases). In progress
- Budget: IT is working with Finance to begin the budget process for FY10-11 In progress

VIII) Document Imaging: No activity

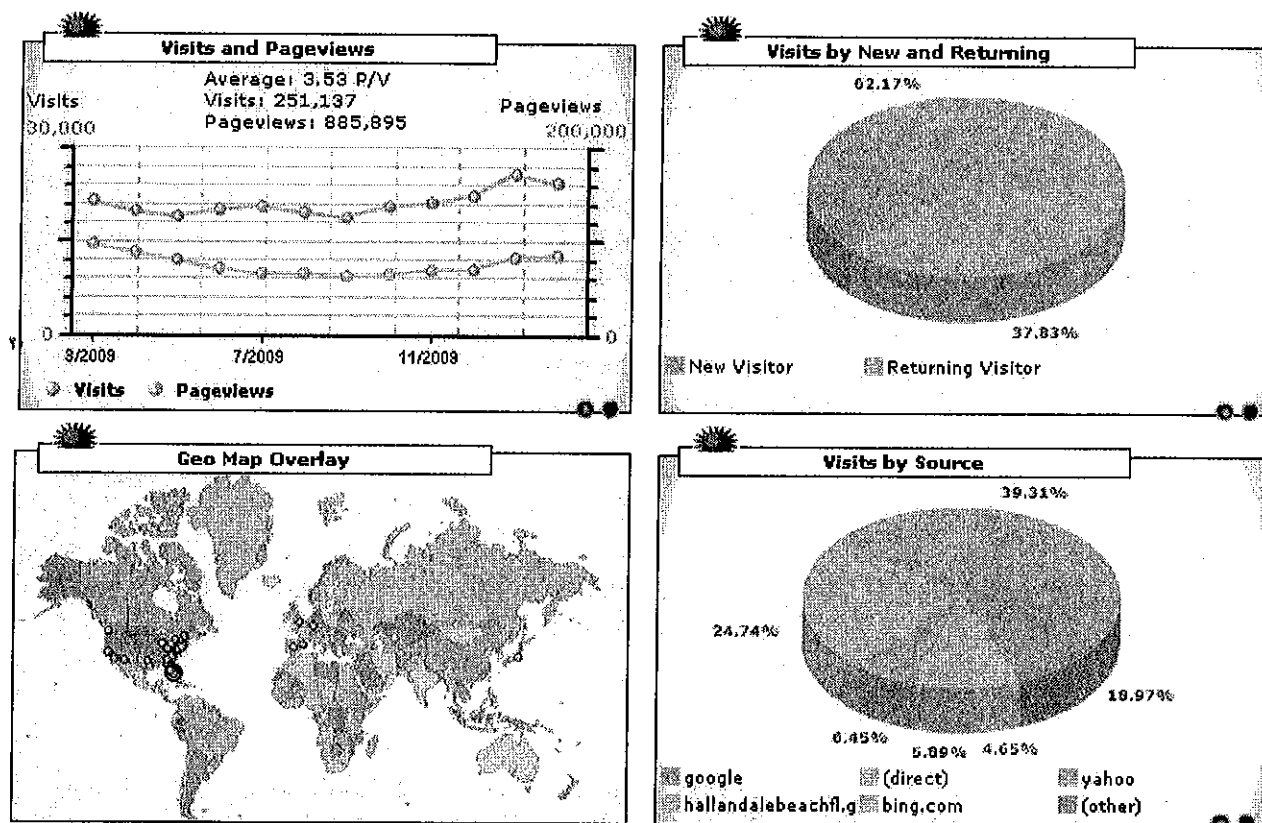
#### IX) Training

- CodeRED community notification system; 11 employees trained; Completed
- PC Training: No activity
- AS400 Training: No activity
- H.T.E.: No activity
- Electronic Communications Acceptable Use Policy Training: New employees receive electronic communications (email, internet, etc.) acceptable use training during their orientation. Management received a brief refresher during their employee appraisal training. Ongoing

- IT training:

No activity

X) Website statistics for the past 12 months



Visits and Page views: We experienced a total of 251,137 visits with 885,895 city web pages being viewed.

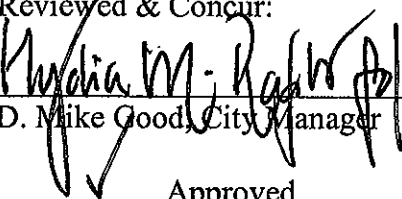
Visits by New and Returning: 62.17% of visits to the website were by new visitors.

Geo Map Overlay: shows we have visitors not only from the United States, but also from Europe and Japan.

Visits by Source: 43.71% of visitors typed in our Internet address, with most of the remaining approximate 56.29% finding our website through an Internet browser like Google.

you read digitally on your computer, laptop screen or on devices called e-book readers. Amazon.com was the first company to come out with a successful e-book reader called the Kindle. Sony, Apple, and Barnes & Noble have recently begun offering their own reader devices (using their own proprietary file format). The content is typically downloaded from the Internet and the device can hold thousands of pages of text. Some colleges are experimenting with having their students use e-books because they can be cheaper than paper books and text book revisions can be downloaded instantly rather than waiting for a reprint.

Reviewed & Concur:

  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved ☐ Denied ☐ Hold for Discussion

COMMENTS:

Forward to City Commission - FTI

XI) Other I.T. initiatives & information:

- Homestead exemption audit: IT is working with the Broward County Property Appraiser's office producing reports that list properties that may not be eligible for the Homestead exemption.
- Website redesign: The City Manager has directed a committee be formed with members from various departments to review the website to improve the home page layout and improve navigation throughout the website (i.e. make things easier to find). Funding has been approved for FY09-10. Staff shortlisted two vendors and will make a final recommendation to the City Manager during March 2010. In progress
- Virtual Machines: IT developed a plan to use server virtualization within the City's network. This technology reduces hardware costs (i.e. replacement cost, electrical, and cooling costs) by eliminating many physical servers and running their programs on one physical server. In addition, this technology helps prevent programs from failing, allows us to have automatic backups of servers, and recover quickly in the event of a disaster. General Services issued the RFP and staff expects to submit a recommendation to the City Commission by April 21, 2010. In progress
- Lien processing: The City Clerk is making the lien search process available from the Internet. IT performed file maintenance on the Land Management file as directed by Development Services and Utility Billing. The City Clerk is reviewing the credit card processing procedure. IT completed the file upload process. The City Clerk will advise IT when they are ready to proceed. In progress
- Land Management interface: Development Services and Finance finalized the HTE interface program specifications that will automatically post updates from the County Tax Assessor file to the Land Management file. HTE has successfully converted the Broward County data into HTE format and is beginning to test the update process against our files. Staff notified Broward County of 65 duplicate land records and they have made corrections to their files. IT is working with the HTE programmer to document additional information for several fields. IT expects to complete this project in March 2010 In progress
- NIXLE community notification system: NIXLE a free service is similar to Twitter except that it restricts the content placed on it to approved governmental organizations. Staff is meeting with the Deputy City Manager to discuss this service versus the "Notify Me" service already offered by our website. In progress
- Cellular phone service RFP: IT has organized a committee to review the cellular service providers and recommend one for all City cellular services. General Services has advised staff to secure quotes from vendors via the State contract pricing. Staff will be convening the Cellular service committee to review the process of getting quotes. In progress
- City Geographic Information System (GIS): Staff contacted Broward County and was told they are still considering a program to support GIS for local jurisdictions. On hold
- Tech Talk – What is an e-book? An e-book (aka electronic-book or digital book) that


CITY OF HALLANDALE  
CITY MANAGER

2010 MAR 10 AM 11:27

**City of Hallandale Beach**  
**MEMORANDUM**

DATE: March 8, 2010

TO: D. Mike Good, City Manager

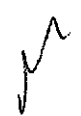
FROM: Rebecca Munden-Correa, Director of Parks and Recreation 

RE: **MONTHLY REPORT NO. 7210401 – February 2010**

---

Following are activities and accomplishments for the month of February 2010:

**Recreation Program Highlights**

- O.B. Johnson Park offered several educational and fun activities during February. For Give Kids a Smile Day on February 1<sup>st</sup>, the children learned about dental hygiene and played a trivia game about dental care where they won toothbrushes for their participation. Strawberry milkshakes were on the menu for the cooking class this month on the 11<sup>th</sup>. For Poetry Night on the 22<sup>nd</sup>, twelve children recited poems written by African American poets and then enjoyed a spaghetti dinner. Finally, on February 26<sup>th</sup> the Johnson Park Recycling Team held a kick-off party to raise awareness for saving our earth and recruited participants to join the group.
  - Peter Bluesten Park enjoyed several activities during the month of February. For the Black History Month activity the children colored posters of famous African Americans and learned about their contributions to society. On the 10<sup>th</sup> the Fire Department came out and taught about burn awareness and first aid treatment for burns. Then, for the cooking class on the 11<sup>th</sup>, the children learned how to make cookies. For Reading Day on the 25<sup>th</sup> staff selected The Sword and the Stone which the children enjoyed. The 4H group has also been working on plans for their garden.
  - The Teen DEAL (Doing Everything to Achieve Leadership) Program planned several activities for February. They kicked the month off on the 4<sup>th</sup> with a High School Pep Rally featuring old school music, games and contests. Then, on the 12<sup>th</sup> the teens had a food court where they sold a variety of items. The Carnival of Love and Dance was held on February 13<sup>th</sup> with the event starting outdoors with games and activities followed by a dance in the evening. Finally, on the 28<sup>th</sup> the teens participated in a Reflection Breakfast at Friendship Baptist where they interacted with the seniors.
  - The Cultural Center opened an Art Exhibition by the Allied Art Guild on Thursday, February 18<sup>th</sup>. Everyone enjoyed looking at the beautiful paintings and meeting the artists. The Cultural Center was also the host site for PAL's Super Bowl Party and the Antique Show during February.
- 

Aquatics/Tennis/Scholarship Highlights

*Aquatics*

- Forty-seven swam at the pool on the few days there was no cold weather!
- No pool passes were sold in February.

*Tennis (Golden Isles Tennis Complex)*

- Seven members joined the facility.
- The Junior Tennis Program continues, with Tiny Tots, Little Shots, Intermediate and Advanced levels.

*Scholarships*

- Attendance at year-round camp for February was 61, an average of 15 per week. Of these, 14 attended camp via scholarship funding.

Other

There were no vehicle accidents in February.

**Review & Concur:**

  
\_\_\_\_\_  
D. Mike Good, City Manager

04/02/10  
\_\_\_\_\_  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments: \_\_\_\_\_

Forward to the City Commission - FTI



MEMORANDUMCITY OF HALLANDALE  
CITY MANAGER  
17100206**DATE:** March 3, 2010**TO:** D. Mike Good, City Manager

2010 MAR -5 AM 10:57

**FROM:** George Amiraian, Director of Personnel/Labor Relations *GA***SUBJECT:** Monthly Report – February 2010

The following activities took place during the month of February 2010:

The following employee was hired:

<u>Date</u>	<u>Name</u>	<u>Department</u>	<u>Position</u>
2-23-10	Angelina Belcher	Van Driver P/T	Human Services

During the month of February, Personnel staff participated in Collective Bargaining Agreement negotiations with the Police Benevolent Association (PBA), which represents Police Officers and Police Sergeants. Various topics such as wages, pensions, vacation accruals, and other relevant topics were discussed.

Staff, along with the Finance Director, met with representatives from the International City Management Association – Retirement Corporation (ICMA-RC) to discuss recent changes made by the Internal Revenue Service (IRS) to the Retirement Health Savings (RHS) account in regards to employee voluntary contributions. Per an IRS new ruling, voluntary contributions, such as Sick Leave Buy Back contributions and/or exit payout contributions are no longer allowed to be deposited into the RHS account. Staff has scheduled individual meetings with each employee that is affected by the change to discuss alternative options.

Personnel staff, in conjunction with Mark Antonio, the Assistant City Manager, met with a representative from the Principal Financial Group to discuss the schedule for pension and retirement trainings for City employees. Staff will coordinate with the employee Unions to determine the specific topics that should be addressed.

Staff has been working on creating a new pay plan that will replace the existing outdated one. The new pay plan is more specific to each group of employees and allows for greater flexibility should changes need to be made. The Personnel Department is in the process of testing the new pay plan and will submit to the City Manager for final approval shortly.

Reviewed and Concurred:

*D. Mike Good*  
D. Mike Good, City Manager

*04/02/10*  
Date

☒ Approved    ☐ Denied    ☐ Hold for discussion

COMMENTS:

*Forward to City Commission - F+I*

GA/RD/rd

Attachment(s)

# PERSONNEL DEPARTMENT

FY 09/10

REPORT FOR MONTH/YEAR OF: **February 2010**

POSITIONS ADVERTISED:	5	FOR FISCAL YEAR TO DATE:	14
APPLICATIONS RECEIVED:	152	FOR FISCAL YEAR TO DATE:	531
POSITIONS FILLED:	1	FOR FISCAL YEAR TO DATE:	8

## FULL-TIME

Current Vacancies

(as of: February 28, 2010)

POSITION

DEPARTMENT

Police Officer (3)	Police Department
Police Officer (5 Grant Funded)	Police Department
Public Service Supervisor (Water Dist.)	Utilities & Engineering
Public Service Supervisor (Landscaping/Grounds)	Public Works
Water Plant Operator	Public Works
Carpenter/Mason	Public Works
Youth Services Coordinator	Human Services
CRA Manager	Development Services

**PART-TIME**

Current Vacancies  
(as of: February 28, 2010)

**POSITION****DEPARTMENT****Code Compliance Spec. P/T****Development Services****Teacher Assistant P/T****Human Services****Teacher Aide P/T****Human Services**

# TERMINATION

TOTAL FOR THE MONTH: 1

DATE	NAME	POSITION	DEPARTMENT	REASON
2/10/10	Maria Takahashi	Census Coordinator P/T	City Managers Office	Resign

TOTAL TERMINATIONS FOR FISCAL YEAR TO DATE: 9

PAR ACTION:	
ADMINISTRATIVE INCREASE	0
ANNIVERSARY INCREASE	12
ANNIVERSARY INCREASE POSTPONED	0
ANNIVERSARY INCREASE DENIED	1
ANNUAL INCREASE	0
ANNUAL REVIEW	9
ASSIGNMENT PAY	0
CORRECTIONS	1
DEMOTION/VOLUNTARY DEMOTION	0
DISCHARGE	0
EDUCATION INCREASE	0
LONGEVITY	0
ORIGINAL APPOINTMENT	1
OTHER	0
OTHER - SALARY DECREASE	0
OTHER - SALARY INCREASE	0
PROBATIONARY TERMINATION	0
PROMOTION	4
REALLOCATION	0
RECLASSIFICATION	0
REINSTATEMENT	1
RESIGNATION	0
RETIREMENT	0
SEASONAL/TEMPORARY APPOINTMENT	0
SCHEDULED HOURS CHANGE	0
TEMPORARY ASSIGNMENT	0
TERMINATION/SEASONAL TERMINATION	1
TRANSFER	0

# List of Unrepresented Positions

February-10

Positions Added:	1		For Fiscal Year to Date:	2
Positions Removed:	0		For Fiscal Year to Date:	0
Position Title		Department		
1)	Administrative Office Assistant V (AOA V)	Finance		
2)	Administrative Office Assistant II (AOA II)	Information Technology		
3)	Youth Services Coordinator	Human Services		
4)	Administrative Office Assistant II (AOA II)	Personnel		
5)	Police Athletic League Program Coordinator	Police		
6)	Community Relations Coordinator	Police		
7)	Executive Secretary to the City Manager	City Manager's		
8)	Water Plant Manager	Public Works		
9)	Assistant to the Fire Chief	Fire		
10)	Superintendent/Sanitation	Public Works		
11)	Communications/Records Supervisor	Police		
12)	Superintendent/Grounds Maintenance	Public Works		
13)	Superintendent/Water Transmission Distribution	Public Works		
14)	Community Redevelopment Specialist	Development Services		
15)	Accounting Clerk Supervisor	Finance		
16)	Administrative Office Assistant III (AOA III)/Legal Secretary	City Attorney's		
17)	Administrative Analyst II	Public Works		
18)	Technical Support Specialist	Information Technology		
19)	Area Coordinator	Parks and Recreation		
20)	Police Athletic League Program Assistant Coordinator	Police		
21)	Superintendent/Fleet Services	Public Works		
22)	Administrative Office Assistant II (AOA II)/Risk Management	Risk Management		
23)	Administrative Office Assistant IV (AOA IV)/Personnel	Personnel		
24)	Administrative Office Assistant III (AOA III)	City Manager's		
25)	Engineering Technician/Computer Aided Design and Drafting Operator	Public Works		
26)	Administrative Analyst I	Development Services		
27)	Administrative Office Assistant IV (AOA IV)	City Manager's		
28)	Assistant to the Finance Director	Finance		
29)	Youth Services Coordinator	Parks and Recreation		
30)	General Services Specialist	General Services		
31)	Police Analyst	Police		
32)	Assistant Superintendent / Landscaping & Architect	Public Works		
33)	Police Training Coordinator	Police		
34)	Assistant Superintendent / Master Mechanic	Public Works		
35)	Professional Development Director	Police		
36)	Buyer	General Services		
37)	Superintendent/Construction	Public Works		
38)	Superintendent/Landscaping	Public Works		

DATE: March 1, 2010  
TO: D. Mike Good, City Manager  
FROM: Thomas A. Magill, Chief of Police *lan*  
SUBJECT: Monthly Report for February 2010

---

2010 MAR -5 PM 4: 01

**NOTEWORTHY INCIDENTS - UNIFORMED PATROL DIVISION****02/04/10, 100 Foster Road, Armed Robbery, 10-5154**

While walking home, the victims noticed a suspicious van. The van stopped and two suspects jumped out of the vehicle and chased the victims. One of the suspects was armed and demanded the victim's personal belongings. The suspects fled the scene and were later apprehended and charged accordingly.

**02/09/10, Best Western, 101 Ansin Boulevard, Armed Robbery, 10-5961**

While using the restroom, the victim was approached by an armed suspect, who demanded the victim's money and belongings. When the victim complied, the suspect fled to a waiting vehicle. The victim was able to write down the suspect's vehicle license plate, which lead to the discovery of the suspect's identity.

ISD: The vehicle that the suspect fled in was located and a photo of the suspect was shown to the victim, but he was unable to identify the suspect. This case is pending further investigation.

**02/14/10, 1830 South Ocean Drive, Attempted Burglary Conveyance, 10-6886**

The valet attendants observed two juvenile suspects breaking into a 2009 BMW at the basement level of the parking garage. The suspects fled the area. With the assistance of the pool attendant, officers apprehended one of the juvenile suspects and charged him accordingly.

**02/19/10, 500 NW 8<sup>th</sup> Avenue, Shooting, 10-7686**

A group of young males were walking near the main entrance of the Chaves Lakes Apartment when they noticed an older model white Ford Crown Victoria, with dark tinted windows, traveling south on Northwest 8 Avenue. The vehicle slowed and the front passenger fired a gun multiple times at the males, striking a 17 year old victim in the left thigh and the hand. Another male was grazed by one of the rounds on the finger. The vehicle then fled the area and one victim was transported to the hospital.

ISD: Detectives obtained a picture of the possible suspect, but the victim stated they would not be able to identify the suspect that shot them. This case is pending further investigation.

**02/20/10, Hallandale Elementary School, 900 SW 8<sup>th</sup> Avenue, Burglary, 10-7830**

Officers responded to Hallandale Elementary School for a silent alarm and discovered four juvenile suspects burglarized the school. The juvenile suspects unsuccessfully attempted to remove laptops,

To: D. Mike Good, City Manager  
Re: Monthly Report for February, 2010  
Date: March 1, 2010

Page 2

cell phones, and miscellaneous items. After a short foot pursuit, the suspects were apprehended and charged accordingly.

ISD: The suspects confessed to the detective of breaking into the elementary school and committing said crime. The detective has also obtained felony affidavits from the school stating the school will pursue criminal charges against the suspects. This case will be forwarded to the State Attorneys Office for prosecution.

**02/22/10, 100 North Federal Highway, Battery, 10-8186**

Broward County bus driver was driving southbound on Federal Highway, when a combative passenger struck him in the face with a closed fist. The victim had a verbal altercation with the suspect that became physical. The suspect was later apprehended and charged accordingly.

**02/23/10, Gulfstream Park, 901 South Federal Highway, Burglary, 10-8197**

While working an off-duty detail at Gulfstream Park, officers made contact with a suspicious suspect outside the "Ten Palms" restaurant bleeding from the chin. Investigation revealed the suspect was. Security had observed the suspect inside the closed restaurant attempted to make contact with him however; he fled and fell, causing the laceration. The suspect was observed removing a salt shaker from within his pants pocket which belonged to the business. The suspect was arrested.

**02/24/2010, Armed Burglary Conveyance (Police Vehicle)**

An armed suspect burglarized a Hallandale Beach marked police vehicle at the officer's home in Miami-Dade County. Miami Dade Police responded to the officer's residence and apprehended the suspect and recovered the police laptop the suspect had attempted to steal.

**02/25/10, McDonalds, 111 North Federal Highway, Child Neglect, 10-8633**

A four year old juvenile was found unattended wandering the parking lot of McDonald's. After further investigation, it was determined the child was supposed to be in the custody of an uncle. The child was found to be in good condition and had wandered off from 314 NE 1<sup>st</sup> Street. The child's uncle was questioned and arrested for child neglect, as he was unaware of the child's whereabouts.

**SELECTIVE ENFORCEMENT TEAM (SET) – UNIFORMED PATROL DIVISION**

The Selective Enforcement Team (SET) conducted a warrant sweep during which nine suspects were arrested for various charges and warrants. The SET also made 23 felony and misdemeanor arrests during the month and confiscated 9.5 grams of cannabis and 5.5 grams of cocaine.

**NOTEWORTHY INCIDENTS – Vice, Intelligence, and Narcotics Unit (V.I.N.)**

VIN continued the preparation for the prosecution of the individuals arrested in the "80s BABIES", street gang investigation. The VIN also conducted operations at pain clinics in the city which resulted in the arrest of three suspects. VIN assisted Gulfstream security with a narcotics complaint and arrested one suspect who was charged with possession of cannabis.



To: D. Mike Good, City Manager  
Re: Monthly Report for February, 2010  
Date: March 1, 2010

Page 3

VIN assisted the Aventura Police with two separate operations. The operations resulted in the arrest of three suspects who were charged with the trafficking of illicit pills.

### DEPARTMENTAL VACANCIES

<sup>8</sup>  
The Police Department had the following vacancies through the month of February: ~~(2) Community Service Aide, (3) Police Officers and (4) Part Time Police Officers.~~

Reviewed:

Nydia M. Rafols Jr  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

Forward to the City Commission - FTE

cc: Nydia Rafols-Sallabery, Deputy City Manager  
Mark Antonio, Assistant City Manager

CITY OF HALLANDALE POLICE DEPARTMENT  
MONTHLY STATISTICAL REPORT  
MONTH OF FEBRUARY, 2010

CITY OF HALLANDALE  
CITY MANAGER

210 MAR -5 PM 4:01

GEO ZONE	TOTAL OFFENSE		HOMICIDE		MANSLAU		RAPE		ROBBERY		AGGRAVATED		SIMPLE		BREAKING		LARCENY		VEHICLE THEFT	
	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009
1/50	18	17	0	0	0	0	0	0	0	0	0	0	0	0	3	10	2	4	8	3
2/54	11	16	0	0	0	0	0	0	0	0	0	0	0	0	1	2	5	6	4	0
3/56	29	32	0	0	0	0	0	0	0	0	0	0	0	0	3	14	10	10	16	0
4/59	35	26	0	0	0	0	0	0	0	0	0	0	0	0	2	9	6	20	13	1
5/61	35	41	0	0	0	0	0	0	0	0	0	0	0	0	3	7	7	16	22	6
6/63	32	38	0	0	0	0	0	0	0	0	0	0	0	0	6	0	11	32	17	0
7/X28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
YTD	372	343	0	0	0	0	1	3	18	15	8	23	19	33	118	97	182	151	26	21

CRIMINAL APPREHENSION				CASES CLEARED BY ARREST				CASES EXCEPTIONALLY CLEARED			
ARREST		JUVENILE		ADULT		JUVENILE		ADULT		JUVENILE	
MO/YR	FELONY	MISD	JUVENILE	MO/YR	FELONY	MISD	FELONY	MISD	FELONY	MISD	FELONY
FEB 2010	25	84	26	FEB 2010	34	211	25	25	0	0	0
FEB 2009	30	68	13	FEB 2009	42	196	7	13	0	0	0
YEAR TO DATE				YEAR TO DATE							
2010	59	173	51	2010	80	437	28	61	0	0	0
2009	73	136	29	2009	100	420	11	18	0	0	0

MO/YR	TRAFFIC		ACCIDENTS		PROPERTY DAMAGE		ESTIMATED VALUE		CITATIONS ISSUED		TRAFFIC		POLICE INVOLVING		NUMBER OF CALLS		POLICE ACCIDENT		I. D. CARDS		FINES		SUBPOENA	
	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE	PERSONAL INJURY	PROPERTY DAMAGE
FEB 2010	12	76	122	\$133,070	1,110	360	378	2	5,043	\$348.75	\$3,410.00	\$13,118.13	\$1,775.08	\$197.53										
FEB 2009	16	122	\$279,400	944	378	1	4,164	\$401.85	\$4,890.00	\$19,765.05														
YEAR TO DATE																								
2010	48	165	\$376,605	1,991	707	5	9,578	\$697.90	\$6,600.00	\$33,122.88	\$2,381.86	\$666.63												
2009	29	245	\$532,318	2,246	848	1	8,467	\$777.95	\$9,470.00	\$33,998.20	\$2,381.86	\$666.63												

RESPECTFULLY SUBMITTED,

NOTE: Monthly from January to December 31

*LaPalme 3/5/10*


THOMAS A. MAGILL, CHIEF OF POLICE

*To City Commission - FFI*  
*04/02/10*

CITY OF HALLANDALE BEACH, FLORIDA  
MEMORANDUM

OFFICE OF HALLANDALE  
CITY MANAGER

2010 MAR -5 PM 4: 01

**DATE:** March 4, 2010  
**TO:** Mike Good, City Manager  
**FROM:** Thomas A. Magill, Chief of Police   
**SUBJECT:** Weed & Seed Monthly Report for February, 2010

---

The Police Department continues to diligently partner with Development Services/Code Compliance to educate residents and property owners regarding City of Hallandale Beach Code of Ordinances to minimize property violations. In the month of February, ten (10) citations were issued in reference to code violations in The Palms. In addition, several community complaints in reference to the abandoned property at 728 NW 3<sup>rd</sup> Court were addressed. A request has been submitted to the Building Department to board up the property.

During the month of February, the Police Department made thirty-three (33) arrests of adults in the Palms, thirteen (13) of which were drug arrests. Of the adults arrested in the Palms, nineteen (19) were Palms residents. In addition, twelve (12) juveniles were arrested in the Palms, four (4) of which were drug related. Of the juveniles arrested in the Palms, three (3) were residents of the Palms.

The Selective Enforcement Team (SET) coordinates efforts with the Department of Corrections Probation and Parole and conducts administrative checks of subjects who currently reside in the City of Hallandale Beach and are on community control. On February 8th, The Selective Enforcement Team (SET) conducted a warrant sweep, during the sweep nine (9) offenders with active warrants were located and arrested. We will continue monthly warrant sweeps. On February 19<sup>th</sup> we conducted an enforcement operation in the Palms. One arrest was made and six (6) field interviews were conducted.

The Teen Center, at Johnson Park, is being utilized by youth as a place to meet and grow in a safe environment. Officer Martin Jackson III is working with Von Thomas and Melanie Reneau, of the Parks Department to offer educational and motivational seminars to the youths.

Officer Jackson met with Pastor C. Glover of The Church of Christ, Sandy Atkins from The Weed & Seed, and members from the community this month in reference to starting a mentoring group. The focus will be on re-entry, self-discipline, accountability, anger management, mental health, and law skills. The mentoring group will target young men between the ages of 16-22. We will be actively looking for people within the community to assist with mentoring our young men. Officer Jackson is also planning a Young Gentlemen's Club for the young men that attended aftercare at the Hepburn Center.

The City of Hallandale Beach partnered with the Rotary Club on Saturday, February 27<sup>th</sup> to host Eco Fair 2010 at The City Hall complex. The Community Involvement Unit, our Police

To: Mike Good, City Manager  
Re: Weed & Seed Monthly Report – February 2010  
Date: March 4, 2010

Page 2

Explorers and our Police Volunteers participated in the event. The next Palms Crime Watch meeting is scheduled on Thursday, March 11, 2010, at 6pm at The Hepburn Center.

Staff continues daily truancy sweeps and home visits of truant/absent students to provide services to families of at risk youths. These home visits are successful in ensuring students remain in school full time. Twenty (20) truants were located and identified in February. Youths are also mentored by Police through Youth Crime Watch, the Police Explorers Program, Kid Fit, and Young Gentlemen's Club.

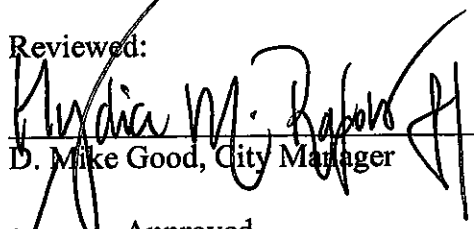
In an effort to improve safety and security on and around the High School campus, the Community Resource Officers have also been actively enforcing the statutory 500 foot school safety zone around the High School at release time. This initiative has reduced the number of persons loitering around the school at release time and this initiative has resulted in a reduction in after school fights and disturbances. In addition, staff continues to conduct foot patrols at each school during their shifts.

Youth Track and Field began practices for the upcoming 2010 season. Youth Fall Soccer continued its play. Nineteen teams are participating in the Greater Hollywood Soccer League with the regular season running through the end of February.

PAL Basketball began its 2010 season. Four travel teams in the Under 10 and Under 12 divisions are playing games with Miramar PAL. Baseball season began for children ages 5-16. Teams are currently practicing with games starting in March.

On Saturday, February 6th in conjunction with POP Warner Football, PAL of Hallandale Beach hosted the 2010 Adrenalin Bowl. Teams from Miami POP Warner played two scrimmage games. The teams were coached by NFL Pro Bowlers Deangelo Williams and Davin Josephs and Heisman Trophy winner Tim Tebow from the Florida Gators. Grammy winner Brian McKnight was also on hand. PAL of Hallandale donated over \$1,000 in concession revenues to POP Warner to be forward to the Haiti Relief Fund.

Reviewed:

  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

To City Commission & FFI

cc: Nydia Rafols-Sallabery, Deputy City Manager  
Mark Antonio, Assistant City Manager

2010 MAR -9 PM 3: 23

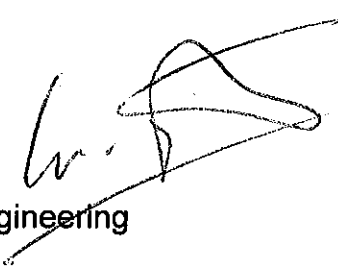
CITY OF HALLANDALE BEACH, FLORIDA  
MEMORANDUM

DATE: March 7, 2010

TO: D. Mike Good, City Manager

FROM: William M. Brant, P.E., Director, Utilities and Engineering

SUBJECT: Report #4010401 - Monthly Activity Report – February 2010  
(SUSPENSE: 3/07/10)



---

The Department of Utilities & Engineering significant activities for the month of February are summarized below:

- 1) Staff continued to follow up with the following pertinent agencies to work toward resolution of major drainage issues in the City:
  - South Florida Water Management District
  - Florida Department of Transportation
  - Miami-Dade County
  - Broward CountyStaff is also working with its consultant to explore flood mitigation solutions.
- 2) Staff continued to pursue the wellfield relocation project, including meeting with the Acting City Administrator of the City of West Park and development of a Memorandum of Understanding with West Park. Staff has sent a summary of progress to date to the City Manager.
- 3) Staff worked together with the Chamber of Commerce and the Green Leadership Organization to observe the ECO Fair 2010, including a proclamation on February 17, planning and successful implementation of the fair on February 27.
- 4) Engineering conducted preconstruction meeting for West Hallandale Beach Blvd. Improvement Architectural Crosswalks Project on February 16. Project is anticipated to commence in March.
- 5) The permitting for the proposed Beach Renourishment Project is moving forward. Staff and City's consultant are following up on comments from the Department of Environmental Protection pertaining to the permit application.
- 6) Staff oversaw substantial completion of the Ansin Boulevard Storage Lot, including installation of lighting.

Note:

- 7) Commission purchased property at 915 NE 2<sup>nd</sup> Street in conjunction with the Severe Repetitive Loss Grant Program. *Property has not been purchased; City is waiting response on Grant Application to FEMA*
- 8) Commission adopted resolution enabling City to move forward on its proposed median enhancements to South Federal Highway.
- 9) Water Production Division collected and processed the quarterly water samples.
- 10) Water Plant Maintenance Division planned and organized the installation of a major isolation valve near the hi-service pumps.
- 11) Stormwater Division replaced a segment of pipe and cleaned the remaining pipe to solve a drainage problem at Poinciana Drive.
- 12) Water Distribution Division completed installation of water main and water hydrant on NW 2 Street.
- 13) Wastewater Division continued to perform televising of sewer lines in Golden Isles area to determine optimal scope of future lining projects.
- 14) Engineering Division is coordinating with Florida Highway Products to perform a major street resurfacing project.
- 15) Staff is processing the contract for the subaqueous water main and force main project and held the preconstruction meeting and the community meeting. The project is scheduled to begin on March 15.
- 16) Staff oversaw the successful painting of ground storage tanks within the City's Public Works Compound.
- 17) Staff has worked in conjunction with the City Manager's Office to seek funding from various sources and for various projects, including:
  - Traffic light signalization
  - A1A resurfacing and installation of mast arms
  - NE 8<sup>th</sup> and 10<sup>th</sup> Avenue two-way street conversions
  - Wellfield relocation
  - Southwest quadrant drainage improvements
  - Reuse water implementation*• FEMA → Purchase of property @ 915 NE 2<sup>nd</sup> St.*
- 18) Signs depicting minibus schedule were made and installed throughout the city at minibus stops.
- 19) The Engineering Division has a number of projects under planning and design, including the following:
  - HMGP drainage improvements in NE quadrant
  - A1A Improvements

- 36<sup>th</sup> Year CDBG
- NE 8<sup>th</sup> and 10<sup>th</sup> Avenues conversion to two-way streets
- Traffic light synchronization
- CRA drainage

The Department has a number of other projects either underway or being planned, in addition to the many ongoing maintenance and services rendered.

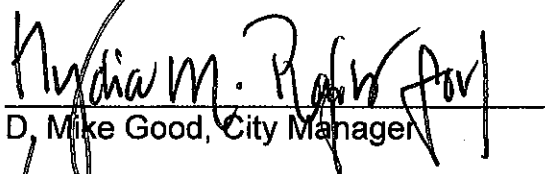
Prepared By:



Earl S. King, III

Deputy Director, Utilities and Engineering

Reviewed:

  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

To City Commission - FTI

WB/EK

cc: Rick Labinsky, P.E., City Engineer  
Hal Elsasser, Water Plant Manager  
Louis Granda, Superintendent of Utilities

**CITY OF HALLANDALE BEACH, FLORIDA**  
**MEMORANDUM**

DATE: March 7, 2010

TO: D. Mike Good, City Manager

FROM: John Chidsey, Director, Public Works



SUBJECT: Report #4010401 - Monthly Activity Report – February 2010

(SUSPENSE: March 7, 2010)

---

The Department of Public Works significant activities for the month of February 2010 are summarized below:

1. **Foster Park Community Building** – Building architectural plans are complete. Architect has applied all necessary LEED requirements to plan specifications as requested in prior meetings according to city ordinance. Mechanical, electrical, and engineering (MEP'S) specifications shall be complete by end of March. Staff is working with General Services on the RFP.
2. **North Beach** - Completion of first floor is anticipated by April 15. There were several required plan revisions due to field conditions which caused an extension of the original construction period. The Building Department has been working closely with staff on inspections, and plan review. The second floor shall be complete by May 31.
3. **PBA Hall/School House** – Framing restoration is under way. New floor and wall framing is in progress. New historical replica impact resistant windows have been delivered and will be installed as each side is completed. Expected completion of exterior restoration is June 2010.
4. **Municipal Complex Ceiling** - Framing is near completion. LEED approved LED lighting has been ordered and city electricians are currently preparing the rough electrical for installation. Completion is expected to be April 30 - May 15.
5. **Curci House Renovation** – Interior trim is being installed. Final interior finishes will be complete by May. Site work will commence in March and completion is expected in May.
6. **Gulfstream Village Solid Waste Agreement** – We are providing service with frontload containers.
7. **Tower Mobil Home Demo** - The completion of the Tower Mobil home demo has commenced. All homes shall be demolished and all debris from the demo removed by the first week in April. Construction trespassing signs have been posted and a construction fence will be erected around the parks perimeter to prevent entrance to this area.

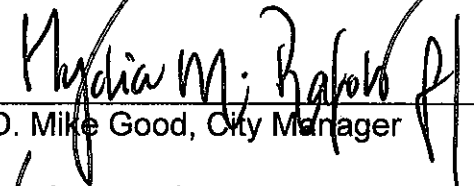




TO: D. Mike Good, City Manager  
RE: Monthly Activity Report – February, 2010  
DATE: March 7, 2010

Page 2

Reviewed:

  
D. Mike Good, City Manager

04/02/10  
Date

☒ Approved

☐ Denied

☐ Hold for Discussion

Comments:

To City Commission - FTI

JC/yb

2010 MAR 17 PM 2:22  
CITY OF HALLANDALE  
CITY MANAGER